

## Missed Practicum Process

### Principles Coach Certification

To graduate from the Principles Coach Certification program, you must attend **4 out of 5 Practicum sessions from Modules 1-6** (*with Module 5 Practicum being mandatory for graduation*).

Missed a practicum session? You can make up for it by following this procedure:

- Reach out to your peers via Community.
- Form a group of those who are willing to practice with you (*determine the size of the group based on the exercise*).
- Meet up and use your **Activities Guide** (every practicum session has a dedicated activities guide) to structure the session.

Please email [support@coaching.com](mailto:support@coaching.com) and notify us of your session, CCing your Practicum Session peers in the email. This will allow us to verify your practice and update your Progress Tracker.

**Important:** A makeup Practicum session can only be used **once** to meet your graduation requirements (*under the condition it is not Module 5 Practicum*). If you are at risk of missing more than one Practicum session, please contact [support@coaching.com](mailto:support@coaching.com) for assistance.